



SMACNA-AB SCHOLARSHIP RECOMMENDATION BY EMPLOYER 2026

THIS DOCUMENT IS TO BE COMPLETED BY THE EMPLOYER OR PERSON AUTHORIZED ON BEHALF OF THE MEMBER COMPANY

SMACNA-AB MEMBER COMPANY NAME			
MAIN CONTACT (Person submitting application on behalf of apprentice)			
	<i>First</i>	<i>Last</i>	
Email of Main Contact		<i>Phone</i>	

APPLICANTS/APPRENTICES INFORMATION:			
Applicant's Name:			
	<i>First</i>	<i>Last</i>	
Applicants Email		<i>Applicants Phone</i>	
APPLICANTS APPRENTICEID/NUMBER:	IN YOUR OPINION, DOES THIS INDIVIDUAL MEET OR EXCEED SAFETY STANDARDS?	HOW MANY MONTHS HAS THIS APPRENTICE WORKED FOR YOU?	
Has this employee applied for this scholarship in the past?	If yes, what year?	Has the applicant received a scholarship in the past?	If yes, what year?

Your assessment of this apprentice is essential to the scholarship selection process. Therefore, it **MUST** be submitted with the apprentice's application before **May 15, 2026**, for the apprentice to be considered for the SMACNA-AB Scholarship.

The following is a checklist of criteria that must be met for the application to be accepted into the selection process.

SMACNA-AB Scholarship Criteria & Information

1. Scholarships are available for all apprenticeship training periods (1st, 2nd, 3rd, and 4th).
2. Applicants must be employed by a SMACNA-AB member company in good standing at the time of application and at the time of award.
3. The member company must submit both the completed application and a letter of recommendation on the apprentice's behalf.
4. Applicants must have attended their scheduled apprenticeship training and successfully passed all Alberta Apprenticeship and Industry Training (AIT) requirements.
5. Applicants/apprentices must have enrolled in the apprenticeship training program in any intake between **April 2025 and February 2026**.
6. All applications must be submitted to SMACNA-AB by **May 15, 2026**, either by Canada Post or by email to [Wilma Agnew - Re: Scholarship 2026](mailto:Wilma.Agnew@smacna-ab.ca)
7. Only complete applications will be considered. Incomplete submissions will be removed from the selection process.
8. **IMPORTANT:** Applicants **must** include a copy of their official transcript/marks from the Alberta apprenticeship AIT online system. Applications missing transcripts will not be considered.



EMPLOYERS RECOMMENDATION LETTER

Your written comments are an essential part of the scholarship selection process. Please describe why this apprentice is an outstanding candidate for an SMACNA-AB Scholarship.

You may wish to comment on:

- punctuality and attendance
- work ethic and attitude
- relationships with co-workers and supervisors
- willingness to learn and take direction
- safety awareness and professionalism
- representation of your company and the job site

You may submit your comments below or attach a separate letter of recommendation.